



Certificate in Principles of Leadership & Management for Adult Care Level 4 (RQF)

The Certificate in Principles of Leadership and Management for Adult Care Level 4 RQF is designed to equip learners with the knowledge and understanding required to work in a senior role with adults in an adult care setting.

The Level 4 Certificate prepares learners to manage complex situations found in Adult Care, and to give advice and guidance to customers and service users of different care services.

Duration on Programme

- 9-12 months depending on experience.

Programme Delivery

- Tailored sessions to meet learner needs.
- Self-Study.
- 1-2-1 monthly sessions to provide feedback and guidance.
- .Professional discussions and feedback.

Costs

- All prices are based on individual cost per learner.
- All costs include registration, certification, and all assessment requirements.
- Prices are negotiable depending on volumes.
- Free access to e-portfolio.

Overview



Delivery options will be based on an individual basis but will include a combination of the items listed.



Tailored sessions to meet learner needs.



1-2-1 sessions – the non-face-to-face sessions can be remote, or they can be adjusted based on learner needs.



Face-to-face sessions – timetabled in advance with the manager.





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Learners must complete all units contained within the mandatory group.

Mandatory Group

Learners must achieve all units in this group:

Unit Ref	Unit Title	Level	GLH	CR
A/615/4445	Leadership and Management in Adult Care	4	7	2
Y/615/4422	Team Leadership in Adult Care	4	9	2
D/615/4423	Governance in Adult Care	4	7	2
H/615/4424	Regulatory Processes for Adult Care	4	11	2
K/615/4425	Communication and Information Management in Adult Care	4	6	1
M/615/4426	Partnership Working in Adult Care	4	9	2
T/615/4427	Outcomes Based Person- Centred Practice in Adult Care	4	7	1
A/615/4428	Equality, Diversity and Inclusion in Adult Care	4	6	1
F/615/4429	Continuous Improvement in Adult Care	4	7	2
T/615/4430	Professional Development in Adult Care	4	7	2
L/615/4434	Supervision and Performance Management in Adult Care	4	6	1



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Mandatory Group

Learners must complete all units contained within the mandatory group.

Unit Ref	Unit Title	Level	GLH	CR
R/615/4435	Resource Management in Adult Care	4	7	2
Y/615/4422	Safeguarding and Protection in Adult Care	4	7	1
D/615/4437	Health and Safety in Adult Care	4	6	1
H/615/4438	Risk Taking and Risk Management in Adult Care	4	8	2
K/615/4439	Managing Concerns and Complaints in Adult Care	4	7	2
D/615/4440	Manage Self for Leadership in Adult Care	4	9	2
H/615/4441	Decision Making in Adult Care	4	6	2
K/615/4442	Entrepreneurial Skills in Adult Care	4	9	2
M/615/4443	Innovation and Change in Adult Care	4	9	2